

The Palafox House Rental Agreement

CAPACITY

Inside capacity is 175 Standing, 125 Seated.

Furniture

125 chairs, 10 – 60inch rounds, 8-48inch rounds, 5 – 6ft banquet tables,

BOOKING/CANCELLATION POLICY

50% Deposit upon Reservation

Half of Deposit amount is refundable minus a \$250.00 administration fee if cancelled prior to ninety days from scheduled event date. Remaining 50% due no later than ten days before scheduled Event Date and no refunds will be done within ten days of scheduled Event Date if cancellation occurs.

INSURANCE CERTIFICATE

Must be provided by Renter (Caterer, or Reserving Party if no Caterer) prior to event, providing Liability Coverage (bodily injury and property damage) in the amount of not less than \$1,000,000 each, naming Lessors (Merrill Land Company Inc.) as additional insured parties for events held on their premises. All our preferred caterers carry this coverage. In the case you choose a non-preferred cater a 25.00 per hour management fee by Great Southern Events will apply and a staff member of ours will oversee event. The Great Southern catering and events team provides all bar services during events in conjunction with your selected caterer.

INDEMNITY AND HOLD HARMLESS

The Renter agrees to indemnify and hold harmless the Lessors from and against any claims, actions, suits, demands, penalties, judgments, damages, liabilities, fines, costs or expenses, unless such were caused by the negligence of Lessors or Lessors' employees or agents ("Claims") arising out of the rental of, use of, catering at, or service of alcoholic beverages in or on the Premises by Renter or any of Renter's customers, employees, agents, guests or invitees or invitees of the customers. The renter further agrees to indemnify and hold the Lessors harmless from any attorney's fees and costs incurred in defending any of said Claims.

Rates:

Day Rate: \$300.00

Time to end will be 3:00pm

ANY DAY

Evening Rate

Sunday-Thursday –400.00

Friday and Saturday- 700.00 from 4pm-till

All Day 1000.00

Furniture 300.00

Cleaning Fee 100.00

Plus applicable taxes

ADDITIONAL TERMS

1. Votive or drip-less candles are permitted, but must be used in candelabra or similar candleholders on covered tables. No candles may be placed directly in the furniture.
2. No pets are allowed in Premises at any time.
3. No tacks, staples or tape of any kind may be used on the walls, furniture or floor.
4. Potpourri, rice, rose-petals, sparklers and birdseed are prohibited inside the Premises.
5. All trash, paper, and food are to be bagged and properly sealed and placed in the kitchen for removal.
6. All furniture is to be placed back in its original position.
7. All spills must be cleaned and water spots removed.
8. The grounds must be free from all loose debris.

9. The kitchen needs to be left clean.
10. Not destroy, deface, or damage the Premises or any of the furniture, fixtures, or equipment located in or on the Premises.
11. Conduct all events in a manner so as not to unreasonably disturb the neighbors or to be a breach of the peace.

MISCELLANEOUS

This Contract shall be governed by the laws of the State of Florida. This Contract shall be binding upon, and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, successors and permitted assigns. If any legal action or any arbitration or other proceeding is brought to enforce this Contract because of an alleged dispute, breach, default, or misrepresentation in connection with any of the provisions of this Contract, the prevailing party or parties shall be entitled to recover reasonable attorneys' fees and other costs incurred in that action or proceeding, including any appeals, in addition to any other relief to which it or they may be entitled.

Upon review and acceptance of the proposal and our catering policies, please sign below and return this document with your deposit.

Client

Date

 Date of Event

 Preferred Cater

To pay deposit by credit card:

Type: (please circle) AMEX, VISA, MC, Discover

Name on Card: _____

Account: _____

Expiration Date: _____

600 barracks Street
 Pensacola, Florida 32502

