

PALAFIX HOUSE CONTRACT

HOST INFORMATION:

Event Date: _____ Name: _____
Address: _____
Email: _____ Phone: _____
Coordinator/Event Planner/Contact Person: _____
Phone: _____ Email: _____

(Note: The Palafox House Venue is not responsible for coordination of events.)

WEDDING INFORMATION:

Bride: _____
Groom: _____
Number of Guests: _____
Exact Hours of Event: _____

EVENT INFORMATION: (non-wedding)

Host Name: _____
Number of Guests: _____
Exact Hours of Event: _____
Type of Event: _____

Upon review and acceptance of the proposal and our venue policies, please sign below and return this document with your deposit.

Client Signature: _____ Date signed: _____

SELECT RATE:

____ Monday-Thursday (9am-11pm): \$1100
____ Friday or Saturday (9am-11pm): \$1650
____ Sunday (9am-11pm): \$1300
Plus all applicable taxes

Preferred Caterer: _____
Bar Service Needed? **YES or NO**
Only select no if no alcohol will be on site

If you provide your own alcohol you will be charged a corking & bartender fee

**** If you are not using a preferred caterer you will be responsible for providing your own event insurance. This must be sent in no later than 2 weeks before your event date. Great Southern will also charge a House Attendant fee of \$25 per hour to your event. ****

To pay deposit by credit card and secure the reservation:(or call our office at 850-433-9450)

Please circle: AMEX, VISA, MC, Discover

Name on Card: _____
Account: _____ Expiration Date: _____
Signature: _____

****By signing this you agree to adhere to all venue polices**
(A cleaning fee of \$150 will be due 2 weeks before your scheduled event)**

If not using a preferred caterer, you are responsible for ensuring the venue is returned to its originally form. Please see all cleaning and venue procedures on our Non-preferred vendor contract.

By checking this box you agree to all cleaning and venue procedures:

Print Name: _____
Signature: _____

Make checks payable to Great Southern Restaurants and mail to:

*Fish House
Attn: Events Department
600 S. Barracks Street
Pensacola, Florida 32502*